

MAILING CHARGES GUIDELINES

The chart below can be used as a reference when determining the type of envelope and the amount of postage it will cost to mail your summons back.

If the proper size envelope and sufficient postage is not provided, your summons will not be returned or mailed.

ENVELOPE SIZE #10 OR 6X9	WEIGHT	NUMBER OF PAGES	COSTS
	1 oz	1-6	.49
	2 oz	7-11	.70
	3 oz	12-17	.91
	3.5 oz	18-25	1.12

ENVELOPE SIZE FLAT OR 9X12	WEIGHT	NUMBER OF PAGES	COSTS
	1 oz	1-6	.98
	2 oz	7-12	1.19
	3 oz	13-18	1.40
	4 oz	19-23	1.61
	5 oz	24-29	1.82
	6 oz	30-37	2.03
	7 oz	38-42	2.24
	8 oz	43-48	2.45
	9 oz	49-54	2.66
	10 oz	55-59	2.87
	11 oz	60-67	3.08
	12 oz	68-73	3.29
	13 oz	74-79	3.50
<p>Rates are subject to change. You may visit the United States Postal Service at www.usps.com for up to date pricing. Paper weight will vary causing the price of the number of pages per ounce to change.</p>			