

## Ken Burke, CPA


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PINELLAS COUNTY, FLORIDA

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### Report No. 2013-02

TO: Colleen Ford, Director  
Court and Operational Services

FROM: Hector Collazo, Jr., Director   
Division of Inspector General

DIST: Ken Burke, CPA, Clerk of the Circuit Court and Comptroller (CCC)  
Myriam Irizarry, Chief Deputy/General Counsel, CCC  
Steve Twardowski, Manager, Printing Services, CCC

SUBJECT: Hotline Case #256 - Project No. 023

DATE: January 17, 2013

The Division of Inspector General has completed an investigation of the following allegation involving inappropriate employee behavior in the Printing Services Department conducted on-site during working hours.

The complainant alleges that the respondents are engaging in inappropriate behavior on county property and during county time.

The complainant provided no documentation to assist with the investigation.

To determine whether the allegations were substantiated, we reviewed policies, procedures, and appropriate records related to County and Clerk policies. We interviewed staff and other parties, as needed. Our investigation was performed according to the *Principles and Standards for Offices of Inspector General* and *The Florida Inspectors General Standards Manual* from The Commission for Florida Law Enforcement Accreditation.

Our investigation has concluded that the allegations noted above are unfounded.

Voluntary interviews were conducted with all Printing Services' employees, temporary staff, and community service workers. We reviewed Employee Relations' records related to a previous similar investigation, and we reviewed the results of our investigation with Printing Services prior to the issuance of this investigative memo.

We want to thank the Employee Relations Division and Printing Services Department management and employees for their assistance and cooperation during our investigation.

