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REPORT NO. 2015-25

TO: David Bateman, Director
Court & Operational Services
Clerk of the Circuit Court and Comptroller

FROM: Hector Collazo Jr.
Inspector General/Chief Audit Executive 

DIST: Ken Burke, CPA, Clerk of the Circuit Court and Comptroller
Kimberly Swain, Manager, Criminal Court Records

SUBJECT: Investigative Review of Misuse of County Time

DATE: July 20, 2015

The Division of Inspector General's Public Integrity Unit received anonymous allegations of Fraud, Waste, and Abuse. We investigated the following allegations related to a Criminal Court Records employee at the Pinellas County Justice Center.

The complainant alleges:

- A Criminal Court Records employee misused County property and time by spending hours on the internet unrelated to work, subsequently violating Employee Personnel Rules and the Clerk's Policy Manual.
- The same Criminal Court Records employee is being favored by a former manager.

The complainant did not provide documentation to assist with the investigation.

To determine whether the allegations were substantiated, we reviewed policies, procedures, and any other records deemed appropriate. We also conducted interviews of staff and other parties, as needed. Our investigation was performed according to the *Principles and Standards for Offices of Inspector General* and *The Florida Inspectors*



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General Standards Manual from The Commission for Florida Law Enforcement Accreditation.

The Division of Inspector General's investigation of the allegations has determined that the allegations noted above were *unfounded*.

Our review of the Criminal Court Records employee's internet activity history, hard drive files, telephone log, personnel file, and our interviews with management found no credible evidence to support the allegations.

We want to thank the Court and Operational Services management for their assistance and cooperation during this investigation.